

Contract manager report

Disability access and inclusion reporting

Please collate your contractor reports and provide the following:

	Disability Access and Inclusion Plan Strategies	Number of strategies progressed through contractors
1.	Our services and events are accessible to the whole community.	
2.	Access to buildings and facilities is improved with the aim of providing universal access.	
3.	Our information is accessible to all of our customers.	
4.	A high standard of service is provided to all of our customers.	
5.	Complaints from any person are fully investigated and the outcome is conveyed in an accessible format.	
6.	All people have the opportunity and are encouraged to participate in public consultations .	

Please forward this template to the Disability Access and Inclusion Plan Coordinator by 30 June each year.